

**CARLISLE UNITED METHODIST CHURCH
LEADERSHIP COUNCIL
August 21, 2017
OPEN SESSION MINUTES**

Our Mission: “Inviting all to become disciples of Jesus Christ serving Carlisle and beyond.”

Present: Christina Benson, Ron Chipriano, Mira Hewlett, Kerm Leitner, Jack Maddox, Tracy Sands, and Jim VanZandt. Absent: Jeff Barnes, Jeff Boley, Stephanie Peffer and Bill Yufer. Guests: Marian Gible (Recording Secretary) and John Seaton.

I. The meeting was called to order at 5:45pm by Kerm Leitner, chair.

II. Devotions and opening prayer were led by Ron Chipriano.

III. Moments with the Pastors

A. Pastor Jim:

1. Both pastors have had a very unusual and busy summer with 8 funerals since the end of July.
2. Pastor Jim had a conversation with Charles Reynolds, who feels led to do meditative sessions focusing on the theme, “Following God’s Call.” These devotionals have been well received in the past, and Pastor Jim encouraged Charles to proceed with this idea.

B. Pastor Mira:

1. The staff and Pastor Mira met to set goals and make those goals measureable. Pastor Mira will help the staff focus on these throughout the year.
2. She will be attending a continuing education course in Princeton the last full week of September.

IV. Announcements

- A. At the Leadership Council’s Executive Session conducted on Monday, August 14, by consensus, the Leadership Council approved a ballot containing three choices regarding the budget for the Spring Garden Campus facility and also approved surveying the congregation regarding various expenditures to include or exclude in the new facility.
- B. The second vote on the Spring Garden Campus building originally scheduled for January 28, 2018 has been changed to Palm Sunday, March 25, 2018. A combined service starting at 9:15am will be held on the Sunday prior to the vote, March 18, 2018.
- C. The next Leadership Council Meeting will be conducted on Monday, September 11, 2017 instead of the third Monday of September.
- D. Connie Leitner thanked Erin Fleet for the youth’s participation in Sunday’s worship service. Kerm encourage the Leadership Council to write notes of appreciation whenever possible.
- E. Kerm noted the ages for the Sunbeams choir will change for 2018-2019 school year based on ages of kids “graduating” to 3rd grade.

V. Financial Review

A. Tithes and Offerings for July 2017:

Envelopes	\$61,379.27	(74.68%)
Online	<u>20,806.92</u>	(25.32%)
Total	\$82,186.19	

B. Budgeted Offerings, July 2017 \$68,244.00

	<u>July 2017</u>	<u>Year to Date</u>
C. Total Operating Income	\$98,484.00	\$708,295.00
D. Total Operating Expenses	<u>\$98,660.00</u>	<u>\$705,753.00</u>
Gains or (Loss)	\$ (176.00)	\$ 2,542.00

- E. Kathy Charette has been doing quarterly reviews and sees very little changes in the budget. Following a motion by Kerm Leitner and a second by Tracy Sands, the Leadership Council unanimously approved revising the approved 2017 budget to reflect changes outlined in the 2nd Quarter Budget Review dated August 21, 2017. The changes will increase total income by \$1,780, increase total expenses by \$7,950 and the net cost to the church will be an increase of \$6,170.
- F. Tracy Sands raised concerns of an increase in charges from Site Organic, our online vendor, at 1.6%. Kerm recommended asking Kathy Charette to help evaluate the online stats and to review whether the information from the company is different from our figures. Tracy will contact Kathy regarding the above.

VI. Old Business

- A. Chip met with a subcommittee on August 10 to review the events of our birthday celebration Sunday on July 9, 2017. He said the event was very enjoyable. The subcommittee's recommendations were:
1. Next year not have one worship service but have our regular three services.
 2. Have sandwiches and drinks after each worship service.
- B. Information Sessions:
1. Attendance at the August 20 sessions: 106 attended the 9:45am session; 33 attended the 11:00am session.
 2. The next Information Session will be September 17 after worship at 10:30 am. By consensus, the Leadership Council added three Question and Answer Sessions to be held following the preliminary budget design and budget presentation during the Combined Service on September 17. The Q&A Sessions will be conducted on Sunday evening, September 17, at 6pm and Tuesday afternoon and evening, September 19, at 2pm and 6pm. All sessions will be held in the Chapel, and childcare will be provided at both 6pm sessions. Several Building Committee and Leadership Council members will be available at each session.
 3. Information packets will be available at the September 17 and 19 sessions.
 4. Kerm will remind everyone about the September 17 session and the Q&A sessions during upcoming worship services.

5. Signage is already up to remind the congregation about the upcoming meetings.
- C. A subcommittee met to discuss what the Leadership Council could do to improve communication between members. Following are recommendations:
 1. Leadership Council members should acknowledge receipt of emails.
 2. Read any emails carefully before responding to it to be sure you understand the context of the email.
 3. In responding to an email, note any mistakes or misspellings so that anything that gets sent out is as accurate as possible.
 4. Leadership Council members should plan to attend at least one of two informational meetings scheduled on a Sunday. You don't need to go to both meetings.
 5. If you receive a complaint about the pastors, tell the complainer to talk with the pastor and Leadership Council chair. Pastor Jim noted this advice is Biblical.

VII. New Business

- A. We are making a pitch for encouraging members to attend the September 17 Information Session during worship.
 1. Emphasize will be on carpooling or using the shuttle from parking lots.
 2. Emphasize the importance of being at the September 17 Information Session.
- B. The church has seen an increase in requests for emergency assistance. To meet these requests, additional funding is required for the remainder of the year. Following a motion by Ron Chipriano and a second by Christina Benson, the Leadership Council unanimously approved moving \$2,000 from the Olmstead Fund to the Emergency Assistance Fund to meet larger than anticipated expenditures.
- C. Day of Caring is scheduled for Friday, October 6, 2017. Leadership Council is invited to participate with the staff in this United Way program 8am-1pm.
- D. Little Lights Learning Center:
 1. Following a motion by Kerm Leitner and a second by Ron Chipriano, the Leadership Council approved the 2017-2018 Little Lights Learning Center's Budget.
 2. Following a motion by Kerm Leitner and a second by Christina Benson, the Leadership Council unanimously approved the revised Memorandum of Understanding between CUMC and Little Lights Learning Center for 2017-2018.

VIII. Around the Table

- A. Chip announced that Connect, with Pastor Mira's help, will create a new online Member-to-Member Business Directory, listing CUMC member owned business/services to CONNECT and support. It will list business people from our church who are about serving each other with Christian values. No discounts or fee changes will occur.
- B. Two movies will be shown in the MPR on December 9 from 4:00-8:00pm. The two movies will tie in to a sermon series in December.
 - (a) "Miracle on 34th Street" will be shown starting at 4:00pm.
 - (b) After this movie, light food will be served.
 - (c) "ELF" will be shown after serving of food.
- C. Chip was thankful for the 8-10 people who now participate at John's Round Table. This is a prayer group that Chip started at My Brother's Table.

- D. Jack presented recommendations from the Legacy Team. Following a motion by Ron Chipriano and a second by Tracy Sands, the Leadership Council unanimously approved the following Legacy Team recommendations:
1. Funds invested in Orrstown Bank and Orrstown Financial Advisors:
 - (a) All monies in the Permanent Facility Fund in the Income and Growth Portfolio be moved to the Capital Preservation Portfolio.
 - (b) All monies that relate to Spring Garden Campus in the Balanced Fund be moved to the Permanent Facilities Fund.
 - (c) All monies in the checking account that relates to Spring Garden Campus be moved to the Permanent Facilities Fund.
 2. Fidelity Funds invested with David Wisehaupt—individual stocks will be sold over several months to convert to more conservative investments.
 3. United Methodist Stewardship Foundation—cash out the Karen Layman Vision Fund and move the funds to the Permanent Facilities Fund at Orrstown Financial Advisors.
- E. Christina Benson noted we have one Sunday school class without a leader. Chris is working to find a leader. Adult classes are already starting, and we have a healthy start of all classes for the fall.
- F. Pastor Mira reported on Bill Yufer’s behalf for SERVE:
1. Carlisle for Kids was a successful event:
 - (a) 610 kids from the community attended the event at the Carlisle Convention Center.
 - (b) CUMC headed the registration desk, with Lisa Myers coordinating.
 - (c) CUMC contributed 800 packs of 5 pens and mechanical pens.
 2. A VIM trip is scheduled to do repair work on October 13-15 in Philadelphia.
 3. A Haiti trip is scheduled for January 5-12, 2018. This trip will concentrate on community development rather than disaster relief.
 4. Serve met last week to review their 2018 budget.
 5. Safe Harbor reported they have 13 school children living there at this point and requested assistance in homework. We hope to get this homework group restarted.
- G. Pastor Jim requested no emails be sent to him on Saturdays—he does respond to phone calls.
- H. Tracy Sands:
1. Tracy noted that Leadership Council members get questions after sermons on Sundays and suggested we remind people of the Suggestion Box in the Gathering.
 2. Her business donated Bibles for SEEK, and people have “Liked” this.
 3. She is thinking how she can incorporate her clinic with CUMC.
 4. Tracy thanked the Leadership Council for their gift for her new clinic.

IX. Open session was adjourned at 7:16pm.

Next Meeting: Wednesday, September 11, 2017 – Executive Session, 5:00pm and Open Session at approximately 5:45pm.

Respectfully submitted,
Marian Gibble
Recording Secretary